

## **Cache Mosquito Abatement District Board of Trustees**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 27, 2011, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 14 municipalities and the unincorporated area were present:

Darwin Pitcher, Lewiston	Richard Rigby, Newton
Shane Lewis, Richmond	Tom LaBau, Hyrum
Dave Gatherum, Hyde Park	Gary Bates, Wellsville
Scott Larsen, Nibley	Dave Wood, Amalga
Kendon Godfrey, Clarkston	Deon Johnson, Providence
Robert Mather, Smithfield <i>arr 7:15 pm</i>	Perry Spackman, Trenton
Elaine Nelson, North Logan	Mike Carlson, Mendon
Jeff Ricks, unincorporated	

Excused: Joe Hansen, Cornish; Millville position vacant.

Also in attendance: Chris Nelson, Bear River Health Department.

The meeting was called to order at 7:00 pm by chairman Darwin Pitcher.

### **MINUTES**

The minutes of the December 14, 2010 meeting were reviewed and discussed.

Richard moved, and Elaine seconded, that the minutes be approved; motion passed unanimously with Scott, Perry, Jeff, and Gary abstaining.

### **BRHD CONTRACT**

Bear River Health Department replied to CMAD's proposal of \$152,000 for abatement and surveillance services and said they would have to reduce services for that amount. Chris distributed the revised budget of \$161,169.87 and reviewed it with the Board. Richard said that Chris typically keeps one person on for three weeks longer than the other workers to deal with adults and larva. The last of the larvacide (Abate) was applied in August, and two weeks later there was an influx of adult mosquitoes. He supports the added time to maintain the abatement services longer or until it gets colder. Scott asked what the time would be if the \$152,000 were used. Chris replied that abatement would begin the 4<sup>th</sup> week of May and end the last week of August (typical season runs the first week of May and goes until the middle of September).

Jeff said that when he and Darwin met with Lloyd (BRHD) to discuss contract questions, it was explained that the 'in kind' portion of past contracts was actually more of a subsidy for abatement from BRHD. In the past the funds came from unallocated monies in the BRHD budget but those are no longer available. Darwin offered that during the discussion to resolve some issues that BRHD is willing to continue to work with CMAD and that Lloyd offered to talk with

the Board in detail to help iron out some issues. He strongly supports Chris and his management of the abatement and surveillance program.

Tom moved to approve the 1/26/2011 contract with BRHD, but Scott called a point of order in that such an action was not in the agenda. Tom withdrew the motion.

Chris reported that there is still no word on the NPDES permit and fees. EPA had an overwhelming number of comments to review and has been slow in publishing the final rule which in turn prevents Utah from developing their own legislation and fee structure. Regardless of when the final rule is published, Notice of Intent to apply pesticides will be required beginning April 10 of this year.

### **CAPITAL IMPROVEMENT PLAN (CIP; RESOLUTION 11-01)**

The Board reviewed and discussed Resolution 11-01, A Resolution of CMAD Approving and Adopting the CMAD Five-Year Capital Improvement Plan for February 1, 2011 to December 31, 2015. Terrie explained how the monetary figures were reached and the proposed schedule for vehicle and equipment replacement. The land purchase and construction costs were left blank dependent on further discussion with BRHD and getting in place a MOA (memorandum of agreement) on sharing land and building with BRHD. Although the focus of BRHD is in preventing disease transmission by mosquitoes while CMAD's focus is controlling mosquito numbers, BRHD still would like to share a building.

Discussion was held on what line items should be in the CIP with some trustees wanting items combined while others preferred keeping things separate. Terrie and Scott explained that the CIP is a planning tool and can, and should, be reviewed annually to identify changed goals or confirm the planning process. Having a CIP in place will allow the District to create a Capital Improvements fund separate from the General Fund. Robert commented that if the CIP lists our goals, then an action plan also needs to be implemented such as looking for land or buildings already in place.

BRHD would like to share a building to make full use of it (BRHD during the day, CMAD more at night). It's unknown when BRHD may need to construct/provide air emissions testing since that decision timeline is now in the hands of federal EPA.

Perry moved, and Dave G. seconded, to adopt Resolution 2011-01, A Resolution of the Board of Trustees of the Cache Mosquito Abatement District Approving and Adopting the Cache Mosquito Abatement District Five Year Capital Improvement Plan for February 1, 2011 to December 31, 2015. Scott wanted to see costs assigned to the land and building line items. The vote was called for; all voted 'aye' except for Scott who voted 'nay'. The motion carried.

### **ELECTION OF OFFICERS**

Election of officers (chairman, vice-chairman, treasurer, and financial officer) was held. All votes were by raise of hands.

Chairman—Darwin and Richard were nominated; vote was 10 and 4, respectively; Darwin named chairman.

Vice-chairman—Richard and Shane were nominated; vote was 6 and 8, respectively; Shane named vice-chairman.

Financial Officer—Richard nominated and elected by acclamation.

Treasurer—Scott and Elaine were nominated; vote was 8 and 6, respectively; Scott named treasurer.

#### **4<sup>th</sup> QUARTER 2010 FINANCIAL REPORT**

The 4<sup>th</sup> Quarter 2010 Financial Report was reviewed. Perry said he cannot find checks 1589 and 1609 and asked that they be re-issued. Discussion was held on the poor performance/return from PTIF. Scott and Terrie will review other options and report at the next meeting. Darwin will be a new signatory on the account; Scott and Richard will continue.

Scott moved, and Elaine seconded, that the financial report be accepted; motion passed unanimously.

#### **BILLS**

The following bills were presented. Robert moved and Tom seconded that the bills be approved; motion passed unanimously.

Wages	229.50
Phone	35.35
WCF premium	400.46
Trustee comp & mileage	1493.20
Officer per diem	90.00
UASD dues	350.00

#### **ADJOURNMENT**

Darwin informed the Board that Karen had to resign her appointment due to medical concerns. A card thanking her for her service will be sent. Gary Bates, the new trustee from Wellsville, was introduced.

Richard moved, and Dave G. seconded, that the meeting be adjourned. The meeting was adjourned at 8:22 pm.

Prepared by /s/ Terrie L. Wierenga Date 2/13/2011

Accepted: 2/24/2011