

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 22, 2012, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 12 municipalities and the unincorporated area were present:

Darwin Pitcher, Lewiston
Shane Lewis, Richmond
Dave Gatherum, Hyde Park
Dave Wood, Amalga
Kendon Godfrey, Clarkston
Elaine Nelson, North Logan
Jeff Ricks, unincorporated

Perry Spackman, Trenton
Tom LaBau, Hyrum
Robert Mather, Smithfield
Gary Bates, Wellsville
Deon Johnson, Providence
Joe Hansen, Cornish
Newton (vacant)

Excused: Scott Larsen, Nibley. Absent: Kermit Price, Millville; Bret Fannesbeck, Mendon.

Also in attendance: Richard Rigby, Mike Peterson.

The meeting was called to order at 7:00 pm by chairman Darwin Pitcher.

MINUTES

The minutes of the February 23, 2012 meeting were reviewed and discussed.

Joe moved, and Robert seconded, that the minutes be approved; motion passed unanimously.

MANAGER REPORT

Richard met with the Cache County Fire Department and looked over the Hyde Park property. Self-contained pallets for the drums will be needed but no other issues. Both the fire department and Hyde Park planning & zoning were provided with PDMP (Pesticide Discharge Management Plan) and MSDS (material safety data sheets) for the chemicals that will be used as well as storage quantities. Some discussion was held on what type of chemical storage units should be used and whether to buy or lease.

Terrie updated the report she sent out to reflect the decision by the legislature to fund the NOI costs for this year. Darwin reported that both Richard and Terrie signed contracts with CMAD for their new positions.

2012 OPERATIONS

Darwin reviewed the contract for the Hyde Park location and, barring any disapproval from Hyde Park Planning & Zoning or the Cache County Fire Department, will meet with Mark Lynne to discuss terms. Scott and Terrie also reviewed the contract and brought up several concerns to be addressed.

More discussion on storage containers was held. The Board decided to purchase two 20 ft units; they are portable so can be moved when the District finds a permanent home. Richard had several options plus several trustees gave him information for local providers.

Gary moved, and Tom seconded, to authorize Richard to spend up to \$6,000 from the Capital Improvements Fund to purchase two storage containers. Motion passed unanimously.

The Board discussed obtaining credit cards for Richard and Terrie. Terrie reported that small business accounts are available with two different cards tied to one account; this makes tracking purchases by employee possible.

Tom moved, and Elaine seconded, to get the credit cards for Richard and Terrie with a credit limit of \$15,000 each. Motion passed unanimously.

A quick review of the purchasing policy and bylaws was done. Incidental purchases of up to \$500 may be made by the manager and approval given by the financial officer (Dave G.). All such purchases, however, need ratified by the Board.

Darwin and Jeff reported on land parcels to consider as a permanent site for CMAD. One is zoned Agriculture and would entail more acreage than needed for CMAD operations. Terrie will contact the County Planning & Zoning Commission to find out what they consider CMAD would be zoned as. Dave G. and Elaine suggested publicizing CMAD's search for property by posting basic information on the website and/or a notice in the newspaper.

BILLS

The following bills were presented. Tom moved and Kendon seconded that the bills be approved; motion passed unanimously.

Wages:	Admin Mgr	231.00
	Field Ops Mgr	165.00
Phone		131.87
Petty cash replenishment		95.02
ULGT Workers Comp		189.72
Hyrum rental		600.00
UMAA dues		350.00

ADJOURNMENT

Robert moved, and Perry seconded, that the meeting be adjourned. The meeting was adjourned at 8:05 pm.

Prepared by /s/ Terrie L. Wierenga Date 4/15/2012 Approved: 4/26/2012