

## **Cache Mosquito Abatement District Board of Trustees**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 25, 2016 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 13 municipalities and the county unincorporated area were present:

Darwin Pitcher, Lewiston  
Tom LaBau, Hyrum  
Kendon Godfrey, Clarkston  
Elaine Nelson, North Logan  
Deon Johnson, Providence  
Craig Rigby, Newton *arr. 7:04*  
Joe Hansen, Cornish

Perry Spackman, Trenton  
Robert Mather, Smithfield  
Dave Gatherum, Hyde Park  
Kermit Price, Millville  
Dave Wood, Amalga  
Kevin Tingey, Wellsville

Excused: Raymond Smith, Richmond; Jeff Ricks, unincorporated; Ryan Arkoudas, Nibley; Greg Taylor, Mendon.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Chairman Elaine Nelson. The agenda was reviewed. Joe Hansen moved, and David Gatherum seconded, the agenda be adopted. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Nelson, Johnson, Mather, Spackman, and Tingey. Motion passed unanimously.

### **MINUTES**

The minutes of the January 28, 2016 meeting were reviewed and discussed.

Tom LaBau moved, and Joe Hansen seconded, that the minutes be approved as amended. Ayes: Wood, Godfrey, Hansen, LaBau, Pitcher, Price, Nelson, Johnson, Mather, Spackman, and Tingey. Nays: none. Abstain: Gatherum. Motion passed unanimously.

Craig Rigby arrived.

### **MANAGERS REPORTS**

Richard reported the pickup had been ordered and he will start work on getting the bid requests sent out for the two ATVs. Once the ATVs arrive, he will break them in so they are ready to use when the season starts (first 200 mi at half throttle) and he will use the non-ethanol gas this season. The chemicals will also be ordered to take advantage of the early order discounts. He attended the UMAA (Utah Mosquito Abatement Association) meeting; the beekeeping bill is still hung up in committee.

Terrie said the auditor's roundtable still hadn't been posted on the site. She was interviewed by a blogger/reporter for information on the Zika virus as well as mosquito abatement in the district. A summary of legislative issues (courtesy of Sam Dixon, SLCMAD) was also reviewed:

- HB 25 - 3rd Substitute - this bill is difficult to read and understand. Mark Anderson tells me that the bill does two things. It will shift property taxes slowly from business more onto homeowners. The good part of the bill is that it will allow local districts to capture the increase in revenue when RDA's expire. Something that in the past you had to go through truth and taxation to do. However, see related SB 151
- HB - 77 - will allow Board Members to live outside of district (this currently only applies to special service districts, but must be watched closely.
- HB 115 - Beekeeping voluntary registration - Held in house committee - Natural Resources, Agriculture and Environment (2/17/16)
- HB 122 - Allows local districts that have construction products to allow their contractors to purchase materials for that project tax free.
- HB 153 - Makes technical corrections to certified tax rate - The "certified tax rate" means a tax rate that will provide the same ad valorem: **property tax [revenues] revenue for a taxing entity as [were] was budgeted by that taxing entity for the prior ear adjusted for inflation**. I am not sure if this is good or bad. However, since the UASD is supporting this bill I think it means we get to capture some cost of living funds.
- HB 205 - Will increase Tier II retirement plans from 1.5% to 1.72%. Good for the employees but will add to the cost of your districts contribution rate.
- HB 284 - Randy pointed out that I needed to include an animal bill just for fun. This bill allows you to shoot an injured animal within city limits to put it out of its agony.
- HB 315 - Beekeeping voluntary registration - Held in house committee - Natural Resources, Agriculture and Environment (2/17/16)
- HB 326 - requires a local district to post each Board Members contact information on the public notice website, and gives countyies and cities the right to audit local districts.
- HB 378 - prohibits an employer from: prohibiting an employee from discussing or disclosing the employee's wage or salary; requiring an employee to sign a waiver or agreement prohibiting the employee from discussing the employee's wage or salary; or retaliating against an employee for discussing or disclosing the employee's wages, or, in certain conditions, for discussing or disclosing another employee's wages.
- SB 99 - 2nd Substitute - All districts regardless of size of budget must comply with Utah Transparency Act

- SB 151 - Community Development and Renewal Agencies Act Revisions - clarifies how a project area's incremental value is factored into the new growth calculation; in other words another bill that may allow us to get the money back without truth and taxation when the CDA/RDA expires. This is a very long bill, if you look it up go to line 5803 through 5820 to find the appropriate reference to this issue.
- SB 185 - provides that a person who is subject to discrimination in matters of compensation may receive a remedy in an additional amount equal to the back pay amount already available;
- There is also a bill still being written by Lincoln Fillmore that would require all local district trustees to be elected. He intends to throw it into a boxcar and get it through the legislature this year.

### **POLICY REVIEW/UPDATES AND APPROVAL**

Terrie said she continues to work on revising the personnel policy. Policies with changes were distributed to trustees to review. The following policies have been reviewed and revised, if needed:

Bylaws: For now, no updates are needed. If the legislature changes the training requirement to once per term, then section 2.9 Training for Trustees will need changed.

Electronic Media: This policy may need to be revised. The District allows occasional use for personal, non-business purposes. At the UASD meeting, it was recommended that if a phone is used for personal communication, then a specific agreement be in place between the employee and District.

Open & Public Meetings: Need to add a sentence on Conduct of the meeting – “An abbreviated edition of Robert’s Rules of Order as determined by the Presiding Officer will be followed for motions, second to a motion, amendment to a motion, discussion, continuances, and resolutions.”

No Spray Policy & Request Form: Recommend adding the District phone number to the form so people can call with questions. The form has boxes to check for beekeeper, organic farm/garden, and health. Some assume this means these are the only reasons allowed.

PDMP (Pesticide Discharge Management Plan): Only change would be if Richard switches larvicide compounds (such as FourStar SBG to MBG). Richard said he will be switching to MBG so this will be added.

Records: No revisions/updates needed

Surplus: No revisions/updates needed

Procurement: No revisions/updates needed

Tom LaBau moved, and Dave Gatherum seconded, to approve the eight policies as reviewed and revised. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Rigby, Nelson, Johnson, Mather, Spackman, and Tingey. Nays: none. Motion passed unanimously.

## PROPERTY SITES

No new information.

## BILLS

The following bills were presented. Kevin Tingey moved and Darwin Pitcher seconded that the bills be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, LaBau, Pitcher, Price, Rigby, Nelson, Johnson, Mather, Spackman, and Tingey. Motion passed unanimously. Nays: none. Motion passed unanimously.

<b>Personnel</b>	
Admin	572.76
Field Ops	144.25
Payroll	54.85
Workers comp	251.09
<b>Operations site</b>	
building + internet	1,025.00
Rocky Mountain Power	82.33
Questar	46.91
<b>Phones</b>	130.54
<b>Administrative</b>	
Dues - UMAA	350.00
<b>Fuel</b>	74.56
<b>Maintenance</b>	
Cache Honda Yamaha	12.54

## ADJOURNMENT

Richard told the board that all but one of the employees from last season will return this year. He will need to hire a full-time larvicider.

Darwin Pitcher moved that the meeting be adjourned. The meeting was adjourned at 7:22 pm.

Prepared by /s/ Terrie L. Wierenga

Date 3/7/2016

Accepted: 3/24/2016