

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, July 28, 2016 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities were present:

Darwin Pitcher, Lewiston	Kevin Tingey, Wellsville
Elaine Nelson, North Logan	Kermit Price, Millville
Deon Johnson, Providence	Greg Taylor, Mendon <i>arr. 7:14 pm</i>
Joe Hansen, Cornish	Perry Spackman, Trenton
Robert Mather, Smithfield	Dave Wood, Amalga
Craig Rigby, Newton	

Excused: Jeff Ricks, unincorporated; Tom LaBau, Hyrum; Kendon Godfrey, Clarkston; Dave Gatherum, Hyde Park; Raymond Smith, Richmond. Nibley – vacant.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager; Matt Regen, CPA.

The meeting was called to order at 7:01 pm by Chairman Elaine Nelson. The agenda was reviewed. Joe Hansen moved, and Kevin Tingey seconded, the agenda be adopted. Ayes: Wood, Hansen, Pitcher, Price, Rigby, Nelson, Johnson, Mather, Spackman, and Tingey. Nays: none. Motion passed unanimously.

CPA REVIEW OF 2015 FINANCIAL REPORTS

Matt Regen summarized the 2015 financial statements compilation. Property tax is 97% of our revenue with the remainder being interest earned, dividends, or sale of excess vehicles. General Fund remains in good shape as does the Capital Improvement Fund. Expenses break down to 72% mosquito abatement, 22% personnel, and 6% other. Matt reviewed the Agreed-upon Procedures report that looks at how the District complies with regulations: GRAMA, trustee training, money collection, bank reconciliations, and other policies. The District is in compliance. Deon Johnson asked if there was a cap on the Capital Improvement fund; there is none. Joe Hansen asked about the Zika funds CDC awarded to the state. Richard said that likely most of it would be awarded to research institutions.

Matt left and Greg Taylor arrived at 7:14 pm.

MINUTES

The minutes of the July 28, 2016 meeting were reviewed and discussed.

Robert Mather moved, and Darwin Pitcher seconded, that the minutes be approved. Ayes: Wood, Hansen, Pitcher, Price, Rigby, Nelson, Johnson, Mather, and Tingey. Nays: none. Abstain: Spackman. Motion passed unanimously.

MANAGERS REPORTS

Richard Rigby, Field Operations Manager, said mosquito numbers are fluctuating. None of the mosquito pools sent to the state testing labs have been positive for West Nile Virus. A citizen has been following one of the foggers at night; safety concern is he does so with the vehicle lights turned off. Richard will contact the county sheriff about this. It's still not known how the caretaker of the Zika patient contracted Zika himself. The Zika virus is similar to WNV but with a much higher threat to pregnancies.

The UMAA (Utah Mosquito Abatement Association) annual conference is October 2-4 at the Zermatt. Early reservation of rooms is encouraged. Trustees are encouraged to attend. Terrie was directed to reserve 10 rooms.

Terrie Wierenga, Administrative Manager, reviewed the call log. Most calls are about high mosquito numbers or requesting special event fogging. The ULGT audit by the state auditor showed a number of questionable board expenditures. The trustee contact information has been posted on the Public Meeting Notice website. Terrie announced her intent to resign in December. The board will review the position description and discuss it at the August meeting prior to posting the job opening.

CONTINUED DISCUSSION ON PROPERTY SITES

Elaine, Tom LaBau, Richard, and Terrie looked at an unimproved parcel. Cost of fill alone could run to \$200,000 so it was not recommended. Terrie gave a breakdown of the property sites that have been looked at closer plus a fully developed commercial lot.

Hyde Park commercial	\$5.17 per sq ft	Fully improved lot
Hyde Park	\$3.72 per sq ft	2.08 acres; all improvements
Benson	\$3.70 per sq ft	1+ acre; mostly improved
North Logan	\$2.70 per sq ft	Unimproved with building and landscape restrictions

Richard encourages the District to buy land now and put up a building later.

2ND QUARTER 2016 FINANCIAL REPORT

Terrie reviewed the financial report. Perry Spackman moved, and Kevin Tingey seconded, to approve the report. Ayes: Wood, Hansen, Pitcher, Taylor, Price, Rigby, Nelson, Johnson, Mather, Spackman, and Tingey. Nays: none. Motion passed unanimously.

BILLS

The following bills were presented. Maintenance costs are up as to be expected with the season in full swing. One of workers rolled an ATV but was not injured nor was the ATV damaged. Tall grass hid a slope. Darwin Pitcher moved and Kevin Tingey seconded that the bills be approved. Ayes: Wood, Hansen, Pitcher, Taylor, Price, Rigby, Nelson, Johnson, Mather, Spackman, and Tingey. Nays: none. Motion passed unanimously.

Personnel	
Admin	\$588.67
Field Ops	\$2,715.20
Larviciders	\$5,937.15
Foggers	\$2,877.60
Surveillance	\$386.69
Payroll	\$956.66
Workers comp	\$251.09
Trustee comp & mileage	\$1,603.30
Officer per diem	\$144.00
Operations site	\$1,082.69
building + internet	\$1,025.00
Rocky Mountain Power	\$50.50
Questar	\$7.19
Phones	\$228.98
Fuel	\$1,605.43
Maintenance	\$1,564.87
Juniper Systems (CF card)	\$142.14
Smithfield Implement	\$38.52
Smithfield Implement	\$3.97
Sam's Club (pressure washer)	\$399.00
Smithfield Implement	\$28.44
Home Depot	\$7.99
Kasco (agitator)	\$87.95
ESRI (ArcGIS)	\$400.00
NAPA	\$4.39
Firestone	\$15.78
London Fog	\$112.30
Frontier Precision	\$59.04
Amazon (soldering iron)	\$27.72
Firestone	\$30.99
Firestone	\$34.78
Firestone	\$30.99
Lowe's	\$22.85
NAPA	\$16.46
Sam's Club	\$57.79
Home Depot	\$0.96
Home Depot	\$11.88
NAPA	\$30.93
Surveillance	\$145.60
Clarke - dippers	\$133.50
Airgas	\$6.05
Airgas	\$6.05

Abatement	
Univar (Kontrol, diluent oil)	\$15,687.65
Administration	\$112.48
Staples	\$18.48
USPS	\$94.00

ADJOURNMENT

Robert Mather moved that the meeting be adjourned. The meeting was adjourned at 7:50 pm.

Prepared by /s/ Terrie L. Wierenga

Date 8/16/2016

Accepted: 8/25/2016