

Cache Mosquito Abatement District Board of Trustees

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, January 26, 2017 at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 11 municipalities and the county unincorporated area were present:

Dave Wood, Amalga	Kendon Godfrey, Clarkston
Joe Hansen, Cornish	Dave Gatherum, Hyde Park
Dan Richins, Richmond <i>arr. 7:05</i>	Darwin Pitcher, Lewiston
Kevin Tingey, Wellsville <i>arr. 7:03</i>	Craig Rigby, Newton
Perry Spackman, Trenton	Jeff Ricks, unincorporated
Roger Lincoln, Smithfield	Elaine Nelson, North Logan

Excused: Paul James, Hyrum; Kermit Price, Millville; Deon Johnson, Providence; Greg Taylor, Mendon. Vacant – Nibley.

Also present: Terrie Wierenga, Administrative Manager; Richard Rigby, Field Operations Manager.

The meeting was called to order at 7:00 pm by Vice-Chairman Joe Hansen. The agenda was reviewed and a discussion item on using USU students was added. Elaine Nelson moved, and Kendon Godfrey seconded, the agenda be adopted as amended. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Rigby, Nelson, Lincoln, Spackman, and Ricks Nays: none. Motion passed unanimously.

OATH OF OFFICE

The oath of office was administered by Terrie Wierenga, district clerk, to the following newly appointed or re-appointed trustees: Dave Gatherum, Elaine Nelson, Roger Lincoln, and Jeff Ricks. Kevin Tingey arrived at 7:03 p.m.

USU STUDENTS

Darwin Pitcher reported that Logan used USU student to help with a city project. He would like to see CMAD utilize students to possibly assist in gathering data or doing research on aspects of the abatement program/services. There are a number of departments that have students or groups needing projects. This item will be added to the February agenda for further discussion. Richard Rigby said that USU interns have worked at CMAD for a couple of years.

Dan Richins arrived at 7:05 p.m. The oath of office was administered.

MINUTES

The minutes of the December 14, 2016 meeting were reviewed and discussed.

Darwin Pitcher moved, and Dave Gatherum seconded, that the minutes be approved. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Rigby, Nelson, Richins, Lincoln, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

MANAGER REPORTS

The annual report from the managers was discussed. Richard Rigby reviewed the field operations section. A season summary of mosquito counts by trap will be sent via email to the Board. Traps are set up throughout the District although there are none within the boundaries of Avon, Providence, North Logan, and Cove. Richard will be attending the AMCA (American Mosquito Control Association) February 13-17. UMAA (Utah Mosquito Abatement Association) will pay his travel costs (airfare, lodging) since he is president this year. He asked if the Board would pay for meals, etc.; the Board agreed to reimburse him. Maintenance in January included Richard installing the repaired blower on the fogger. The UMAA monthly meeting will be February 3rd.

Terrie Wierenga reviewed the administrative section of the annual report. She will continue as administrative manager until a person can be hired and trained. The increase in employee hours between 2013 and 2014 is due to the hiring of a part-time field worker (larvicider). More reports are required by the state. Beginning in 2017, the District will be required to post quarterly reports to the Transparency site. ULGT (Utah Local Governments Trust) workers compensation will be slightly less than last year's premium. Terrie reviewed the legislative update with comments from Ryan Lusty, UMAA member:

HB 147 – Living Wage Amendments – Lynn Hemingway – UASD position (track)

<http://le.utah.gov/~2017/bills/hbillint/HB0147.pdf>

Ryan's thoughts: This bill raises the minimum wage in Utah on all levels. And it raises it every July from July 2018 – July 2022. In July 2018 the Utah minimum wage will be \$10.25. The Utah minimum wage in 2022 will be \$15.00. That is the gist of the bill. Gary from the Davis MAD calculated that by 2022 this would add a minimum of \$119,280 in labor costs alone.

HB 160 - Campaign Contribution Solicitation Amendments -Patrice Arent – UASD position (track)

<http://le.utah.gov/~2017/bills/hbillint/HB0160.pdf>

Ryan's thoughts: Makes it illegal to use your district email to solicit campaign contributions. It also goes into a lot of detail on what a contribution is. Fines are also established in the bill. \$250 for a first time offense, and \$1000 for each offense after.

HB 163 – Municipality Per Diem Amendments – Craig Hall – UASD position (track)

<http://le.utah.gov/~2017/bills/hbillint/HB0163.pdf>

Ryan's thoughts: Basically changes compensation for board members who receive training. The \$100 award for being trained goes away. Board members would only be compensated with the per diem travel expenses. The bill wants to clarify that board members should only be compensated for actual meetings attended. \$60 for a half day and \$90 for a full day of training.

SB 92 – Workers Compensation Fund Revisions – Curtis Bramble – UASD position (track)

<http://le.utah.gov/~2017/bills/sbillint/SB0092.pdf>

Ryan's thoughts: The bills ultimate goal is to privatize the Workers Compensation Fund. The state will solicit and award a contract and WCF will not have an inside track to get the award. Purpose is to increase competition for the fund.

SB 93 – Property Tax Assessment Notice Amendments – Wayne Harper – UASD position (track)

<http://le.utah.gov/~2017/bills/sbillint/SB0093.pdf>

Ryan's thoughts: The bill requires the county auditor to include delinquent taxes in each property tax notice. So, if Bill who lives on 8400 West and 3240 South in Magna hasn't paid property taxes to the Magna Mosquito Abatement for the past few years, that non-payment will be noted on the property tax notice.

SB 97 – Public Meetings Minutes Amendments – Kevin T. Van Tassell – UASD position (track)

<http://le.utah.gov/~2017/bills/sbillint/SB0097.pdf>

Ryan's thoughts: Eliminates the requirement of posting minutes if a recording is kept and made available online. The catch is, you must always identify who is speaking, and the recording must be made user friendly. As in a person looking into Magna Mosquito's recorded minutes would need to be able to navigate through the agenda items to hear what was said. The language makes it clear that this is an optional opt in for political subdivisions.

CONTINUED DISCUSSION ON PROPERTY SITES

A group of trustees and the managers visited the Benson site on December 28, 2016 for a tour of the facilities. The consensus is that it is likely too big for the District. The owners have since reduced the acreage and removed one of the buildings. The Board discussed remodeling costs versus building new. One concern is remodeling the building to accommodate 2 or 4 big overhead doors. Kevin Tingey and Dan Richins explained some of the structural challenges; Dan will check into a rough estimate for costs. No new information on the Hyde Park property.

ADMINISTRATIVE MANAGER POSITION

Terrie reported that 26 applications for administrative manager were received. An interview committee will review the applications and schedule interviews before the February 23rd meeting. Terrie was asked about staying on but hiring someone to assist with administrative duties. This will be discussed at the February meeting.

ELECTION OF OFFICERS

The following officers were elected by acclamation for 2017:

- Chairman – Joe Hansen
- Vice-chairman – Kendon Godfrey
- Treasurer – Dave Gatherum
- Financial Officer – Kermit Price

4TH QUARTER 2016 FINANCIAL REPORT

The 4th quarter 2016 financial report was reviewed and discussed. Dave Gatherum moved, and Roger Lincoln seconded, that the report be approved. Ayes: Wood, Godfrey, Hansen, Gatherum,

Pitcher, Rigby, Nelson, Richins, Lincoln, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

BILLS

The following bills were presented. Elaine Nelson moved, and Kendon Godfrey seconded, that the bills be paid. Ayes: Wood, Godfrey, Hansen, Gatherum, Pitcher, Rigby, Nelson, Richins, Lincoln, Spackman, Ricks, and Tingey. Nays: none. Motion passed unanimously.

Personnel	
Admin	433.55
Field Ops	333.30
Payroll	58.66
Trustee comp & mileage	1,313.08
Officer per diem	120.00
Workers comp	110.73
Admin mileage (Dec)	16.10
Operations site	
building + internet	1,025.00
Rocky Mountain Power	29.75
Questar	21.40
Phones	
Mgrs phone upgrade	207.87
monthly bill	172.89
LifeProof (belt clip)	33.98
Administrative	
Dues - UASD	379.00
QB Pro 2017	149.00
Help wanted ad	322.00
Legal notice (meetings)	71.29
Fuel	23.76
Maintenance	
Sears	81.97

ADJOURNMENT

Darwin Pitcher moved and Kendon Godfrey seconded that the meeting be adjourned. The meeting was adjourned at 8:25 p.m.

Prepared by /s/ Terrie L. Wierenga Date 2/14/2017

Accepted: 2/23/2017