

**Cache Mosquito Abatement District
Board of Trustees Meeting
March 28, 2019**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 28, 2019, at 7:00 pm in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 12 municipalities were present:

Craig Hidalgo, Clarkston	David Wood, Amalga	Kevin Tingey, Wellsville
Craig Rigby, Newton	Deon Johnson, Providence	Kim Hatch, Trenton
Darwin Pitcher, Lewiston (arr. 7:10)	Jeff Ricks, Unincorporated	Roger Lincoln, Smithfield
David Gatherum, Hyde Park	Joe Hansen, Cornish	
	Kermit Price, Millville	

Excused:	Dan Richins, Richmond	North Logan trustee, currently unnamed
	Greg Taylor, Mendon	Nibley trustee, currently unnamed
	Paul James, Hyrum	

Also present: Debbie Mays, Administrative Manager
Richard Rigby, Manager

AGENDA

The meeting was called to order at 7:00 pm by Chair Joe Hansen. The agenda was reviewed.

Roger Lincoln moved and Deon Johnson seconded that the agenda be adopted. Ayes: Gatherum, Hansen, Hatch, Hidalgo, Johnson, Lincoln, Price, Ricks, C Rigby, Tingey, Wood. Nays: None. Motion passed unanimously. (Darwin Pitcher was not yet present.)

OATH OF OFFICE

The newly reappointed trustee Kevin Tingey, Wellsville, was present. The oath of office was administered to him by the clerk.

MINUTES OF PREVIOUS MEETING

The minutes of the February 28, 2019, meeting were reviewed.

David Wood moved and Kim Hatch seconded that the minutes be approved. Ayes: Gatherum, Hansen, Hatch, Hidalgo, Johnson, Lincoln, Price, Ricks, C Rigby, Tingey, Wood. Nays: None. Motion passed unanimously. (Darwin Pitcher was not yet present.)

PROCUREMENT COMMITTEE REPORT

Manager Richard Rigby reported that he will meet with Mark Lynne and a representative from Rocky Mountain Power on Tuesday. The decision needs to be made about what kind of electricity is needed. Richard previously discussed the situation with trustee Kevin Tingey, and Kevin feels that the Phase 1 120/240v (which is already there) will be sufficient. There was some discussion among the trustees this evening, and everyone appeared to be in agreement with that decision. It was felt that if at a later time a Phase 3 is required, we can take care of that as needed.

MANAGER REPORTS

Manager Richard Rigby reported that the Chevy truck has an oil leak in the transmission at the input seal. It will cost about \$850 to repair it. He is wondering if we should go ahead and repair the leak before we try to sell it. Richard talked with Bob Hugo, who said that trucks are selling well right now at the auction. Trail Riders Repair has offered to buy the truck "as is" for \$7600. After some discussion among the trustees, it was decided it would be better to sell it at the auction rather than taking Trail Riders' offer. Richard will check with Bob to see if he thinks it would be better to have it repaired or just go ahead and sell it as is.

Richard reports there is only one person who has applied so far for the seasonal larvicider positions available. Richard is feeling some anxiety about getting the workers we need hired. He is offering a starting wage at \$11 per hour rather than \$10, just trying to stay competitive enough to get people to apply.

Richard has changed his email to a business one which will cost \$120 a year but allows him more credibility and appears more professional when posting job offerings. He emailed each of the CMAD trustees and staff earlier this week with his new address.

Administrative Manager Debbie Mays reminded the trustees of the need to complete training within the next couple of months. She encouraged anyone with questions or concerns to talk with her about it. She also gave a handout with information about this month's bills as well as our financial position in relation to our budget.

BILLS:

Bills for the month were presented and reviewed:

Personnel

Payroll Tax Liability \$192.96

Wages

Administrative Manager \$420.05

Manager \$2,000.00

Website Manager \$102.30

Administration

Administrative Manager Mileage \$39.15

Phones \$107.60

Travel & Training (Richard, Red Lobster) \$14.22

Workers Comp \$111.56

Abatement

Fuel \$108.05

Operations Site

Building + Internet \$1,025.00

Rocky Mountain Power \$36.40

Dominion Energy \$71.17

Vehicles/Equipment

Fogger Pumps (Univar, new pump) \$2,449.00

Kevin Tingey moved and David Wood seconded that the bills be approved. Ayes: Gatherum, Hansen, Hatch, Hidalgo, Johnson, Lincoln, Pitcher, Price, Ricks, C Rigby, Tingey, Wood. Nays: None. Motion passed unanimously.

ADJOURNMENT

Darwin Pitcher moved and Deon Johnson seconded that the meeting be adjourned. The meeting was adjourned at 7:23 p.m.

Prepared by Debbie Mays Date 3/28/2019

Accepted: 4/25/2019