

**Cache Mosquito Abatement District
Board of Trustees Meeting
June 25, 2020**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a public hearing followed by a regular meeting on Thursday, June 25, 2020 at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Restrictions due to the coronavirus were followed, including social distancing and encouragement to wear face masks. Representatives from 13 municipalities were present:

Craig Rigby, Newton	Deon Johnson, Providence	Kermit Price, Millville
Dan Richins, Richmond	Greg Taylor, Mendon	Kim Hatch, Trenton
Darwin Pitcher, Lewiston	Jeff Ricks, Unincorporated	Paul James, Hyrum
David Gatherum, Hyde Park	Joe Archer, North Logan	
David Wood, Amalga	Joe Hansen, Cornish	

Excused:	Craig Hidalgo, Clarkston	Nibley trustee, currently unnamed
	Kevin Tingey, Wellsville	Smithfield trustee, currently unnamed

Also present: Debbie Mays, Administrative Manager
Richard Rigby, Manager
Heath Worley, Citizen
Ryan Lemon, Project Manager, Design West Architects

OF NOTE: We were saddened to receive word a few days ago that Roger Lincoln, the member of our board representing Smithfield, passed away unexpectedly last week. In behalf of CMAD, Richard Rigby arranged for flowers and Debbie Mays sent a letter to Roger's wife expressing our sincere condolences and our appreciation for Roger's years of service on our board.

AGENDA

The meeting was called to order at 7 p.m. by Chair Joe Hansen. The agenda was reviewed. It was determined we needed to amend the agenda to provide time for Heath Worley, citizen, time to speak about his concerns.

Paul James moved and Greg Taylor seconded that the amended agenda be adopted. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

CITIZEN COMPLAINT

Heath Worley, citizen, respectfully addressed the board concerning a complaint about damage done to his field in Benson by a CMAD employee while doing larviciding in the area. Mr. Worley had called and met with Richard Rigby, Manager, on the day of the incident to show what had occurred. Mr. Worley then documented the damage and emailed pictures to David Gatherum, who had previously been asked to be a board contact person for Mr. Worley. The pictures were then forwarded to all board members by email.

It was agreed among the trustees that damage did occur and compensation should be paid. Mr. Worley was asked what he thought would be fair compensation, and he suggested an amount of \$1,000. There was some discussion among board members, and it was ultimately decided it would be best to seek professional advice from Utah Local Governments Trust in determining a fair compensation amount. Richard will contact ULGT and will also contact Mr. Worley to let him know we are working on getting his complaint settled as soon as possible.

MINUTES OF PREVIOUS MEETING

The minutes of the May 28, 2020 meeting were reviewed.

Jeff Ricks moved and Darwin Pitcher seconded that the minutes be approved. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

PUBLIC HEARING FOR 2020 AMENDED BUDGET

We moved to the public hearing portion of our meeting.

Jeff Ricks moved and David Wood seconded that the public hearing be opened. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

Administrative Manager Debbie Mays discussed the details of the proposed amendments to the 2020 Budget, a printed copy of which was made available to all present. The public hearing was opened for comments. No comments were made.

Paul James moved and Deon Johnson seconded that the public hearing be closed. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

ADOPTION OF 2020 AMENDED BUDGET

The 2020 amended budget was reviewed.

Paul James moved and Joe Archer seconded that the proposed amendments to the 2020 Budget be adopted. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

UPDATE ON NEW CMAD BUILDINGS

Ryan Lemon, Project Manager for Design West Architects, presented to the board information about the bidding process for construction of our new buildings. He also explained that once construction begins, the contractor will submit bills to us on a monthly basis throughout the time of construction. This will also be the procedure for payments to Design West as well. Ryan gave an estimated date of July 8 for his firm to have drawings completed and sent out for bid.

It was decided to have a 2-week period for contractors to submit bids, beginning on Thursday, July 9 and ending on Thursday, July 23 at 4 p.m. Contractors will submit their sealed bids to Ryan's office, and then he will bring them to our regularly scheduled board meeting on the evening of July 23 at 7 p.m. We will open the bids at that time and select the contractor for our building project. We will then pursue finalization of financing.

MANAGER REPORTS

Manager Richard Rigby reports this has been a tough year for employees. One of his new larviciders had an on-the-job injury earlier this month, covered under Workers Compensation. The medical report received today reveals an MCL tear and an ACL tear, so this employee is done for the season. Another new larvicider quit earlier this month because of some anxiety issues. An adulticider who has worked with us for several years quit at the beginning of this month because of previous ongoing health issues. Another adulticider has a health issue which has prevented him from fogging this week, but they are hopeful it can be resolved and let him work again soon. Richard has been filling in doing fogging for him this week.

With all of this employee turnover, Richard's 2 sons have been working to help fill in the gaps with fogging. Richard mentioned he received a text recently from Benson reporting that his son is doing a great job there.

The only place we are getting calls from lately with complaints about mosquitoes is Nibley. They have some flood-water mosquitoes there, and Richard is having a hard time figuring out where they are coming from. He spent some time out there today treating some areas and is hoping that will help.

For some good news, mosquito counts this year are lower than average. Richard figured averages for the 4th week of trapping over the past 5 years as follows: In 2016 mosquito counts were just under 400. In 2017 they averaged 454. In 2018 they averaged 216, and in 2019 they averaged 263. Our average this year for the 4th week of trapping is only 96. Richard is very happy with those numbers, especially taking into account how much disruption due to employee turnover we have had so far this season.

Richard has listed the old Mesa2 handhelds for sale on E-Bay and may list them on KSL as well. They are specialized units but still work well, and he is hopeful we can sell those.

Appreciation was expressed for Richard and the good job he does. This has been a difficult month, but board members are aware of his efforts to take care of the needful things. Appreciation was also expressed for all of our staff.

Administrative Manager Debbie Mays spoke about the June Administrative Manager report detailing our financial position at present, along with a list of bills for this month.

BILLS

This month's bills (listed on the following page) were reviewed.

Paul James moved and Darwin Pitcher seconded that the bills be approved. Ayes: Archer, Gatherum, Hansen, Hatch, James, Johnson, Pitcher, Price, Richins, Ricks, C Rigby, Taylor, Wood. Nays: None. Motion passed unanimously.

BILLS:

Personnel

Payroll Tax Liability \$730.84

Wages

Administrative Manager \$643.70

Manager \$2,060.00

Website Manager \$79.02

Workers, Adulticide \$1,554.49

Workers, Larvicide \$5,180.00

Workers, Surveillance \$36.00

Administration

Administrative Manager Mileage \$31.34

Office Supplies (Staples env., folders) \$57.75

Phones

Google Cloud \$12.00

Verizon \$539.82

Premiums (ULGT auto, liability, prop.) \$6,613.61

Trav & Train (3 Lic. Drew, McCord, Col) \$60.00

Abatement

Adulticide Supplies (Kontrol, oil, repair) \$16,558.50

Larvicide Supplies

Kasco (herd broadcast seeder) \$1,196.55

Adapco (Vectomax) \$24,584.00

Clarke (Natular, Fourstar) \$5,070.79

Target (Altosid 150-day) \$752.40

Target (BVA) \$1,282.08

Target (Altosid 30-day) \$2,380.00

Surveillance Supplies (Airgas) \$64.80

Fuel \$101.26

Maintenance

Lee's (fasteners) \$4.38

Lee's (fasteners, hitch ball, clamp) \$43.05

Lee's (hoses) \$18.67

Valley Implement (parts) \$18.60

Metalmart (4 receivers with shackles) \$95.80

Napa (straps) \$14.08

Napa (battery) \$95.67

Powersports Plus (oil cleaner) \$58.73

Lee's (fasteners) \$8.28

Lee's (box cutter, blade razor) \$14.34

Cal-Ranch (clevis) \$16.99

Jack's Tire (trailer tire) \$59.95

Lee's (cord mower start) \$10.78

Harbor Freight Tools (drop leg trail J) \$27.99

Lee's (bulb-circline) \$26.98

Lee's (spray lube) \$7.54

Lee's (cord mower start) \$16.17

Jack's Tire (2 trailer tires) \$119.90

Operations Site

Building + Internet \$1,025.00

Rocky Mountain Power \$49.73

Dominion Energy \$8.03

Vehicles/Equipment

Handhelds (incl ESRI, GIS, Norton ann)

IntersafeIT computer repair \$300.00

ESRI \$1,401.00

Pickup Trucks (2018 Ford lease) \$3,804.87

ADJOURNMENT

Darwin Pitcher moved and Joe Archer seconded that the meeting be adjourned. The meeting was adjourned at 8:20 p.m.

Prepared by Debbie Mays Date 6/26/2020

Accepted: 7/23/2020