

**Cache Mosquito Abatement District
Board of Trustees Meeting
October 28, 2021**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, October 28, 2021, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Current Covid-19 CDC suggestions were followed, with face masks recommended for all due to our area's high transmission rate. Representatives from 12 municipalities were present:

Craig Hidalgo, Clarkston	David Gatherum, Hyde Park	Kermit Price, Millville
Craig Rigby, Newton (7:01)	David Wood, Amalga	Kim Hatch, Trenton
Curtis Wall, Smithfield	Don Sheffer, Richmond	Larry Jacobsen, Nibley
Darwin Pitcher, Lewiston	Jeff Ricks, Unincorporated	Paul James, Hyrum

Excused: Deon Johnson, Providence Greg Taylor, Mendon Joe Archer, N Logan
Joe Hansen, Cornish Kevin Tingey, Wellsville

Also present: Debbie Mays, Admin Manager Richard Rigby, Manager

ADOPT AGENDA

The meeting was called to order at 7 p.m. by Vice-Chair Craig Hidalgo. The agenda was reviewed.

Darwin Pitcher moved and Jeff Ricks seconded that the agenda be adopted. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Price, Ricks, C Rigby, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the September 23, 2021 meeting were reviewed.

Paul James moved and David Wood seconded that the minutes be approved. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Price, Ricks, C Rigby, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported on the UMAA Conference which he just attended. He said that in Davis County they counted 2 million mosquitoes this year, with their usual average about 1.3 million. About 1/2 million of those were the Dorsalis species, which is the day-biting species our district was also plagued with this year and is very difficult to control. One reason for this is they tend to thrive in pastures, which is not an area easily treated. Another issue is they are active in the daytime, when fogging cannot be done due to its harmful effects on bees. Richard found managers throughout Utah had problems with the Dorsalis species this year.

Richard reviewed the 3 mosquito pools which tested positive for West Nile Virus this season, with one in Newton, one in Lewiston, and one in Benson. Luckily, we had no reported human cases in our area, though he reports there is some question about possible unreported West Nile Virus cases due to people having a more mild case and then confusing their symptoms with those of Covid-19.

Richard has ordered the truck, which won't be here until April, and also ordered the new ATVs. He sold 2 ATVs for \$5500 apiece, which is just over half of what we paid for them, and he feels good about that. Equipment has been winterized. The handheld chargers came in yesterday and have been picked up.

Richard reports another district worked with the U of U Engineering Department to come up with a better way to distribute larvicide from ATVs. Richard wants to see about possibly engaging the Engineering Department at USU to participate in a student project for our district. One of the trustees is acquainted with someone at USU whom he knows is always looking for student projects. He will send contact information to Richard. There was some discussion among the trustees, with several ideas given concerning the distribution system.

Richard spoke about possible drone applications as well as setting up a lab so he could do his own testing for West Nile Virus and other diseases, which are things to consider in the future.

For our November meeting, a Nibley representative wishes to come to present information about a CRA. Also, Richard asked the board to look at possibly updating our Travel Policy. It was agreed to put these items on next month's agenda.

Administrative Manager Debbie Mays discussed our current financial status as well as describing some of the details of the proposed 2022 budget which will be discussed and possibly approved tonight. Some areas where our costs have particularly increased since moving from a rental situation to owning our building include the costs for internet service as well as electric service. Also, as expected, insurance costs have increased.

Debbie also presented some figures about what it might take to pay off our 20-year loan in 10 years or in 15 years. The 15-year mark is especially important, because our loan has a fixed low rate for only 15 years. For the remaining 5 years of its life we will be tied to a variable rate, which could cause problems for us if at that time the rate is high.

A suggestion was made to talk with our internet service provider about possibly getting the state rate with them. Richard said he would follow up with that.

REVIEW AND APPROVE PROPOSED 2022 BUDGET

Debbie reminded everyone that the proposed budget approved tonight will be what the board will present for the public hearing in December. After the public hearing, the board will then vote to finalize the budget.

Discussion ensued, with much of it centered on the amount to pay employees and ways to help them desire to stay with us. There was a wide variety of opinions, and discussion remained civil and helpful in giving a broad range of perspectives to board members. Several ideas were suggested to help increase employee morale, such as giving a bonus at the end of the season or a sign-on bonus for those who stay through the season. A question was also asked about income sources, which consist of both property tax and surplus sales of equipment.

Craig Rigby moved and Larry Jacobsen seconded to amend the Proposed 2022 Budget to include a 5% pay increase for those employees who are not brand new. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Ricks, C Rigby, Sheffer, Wall. Nays: Price, Wood. Motion passed with 10 Aye votes and 2 Nay votes.

Further discussion was then held, and questions were answered concerning other items in the budget.

Larry Jacobsen moved and Darwin Pitcher seconded that the Amended 2022 Budget be approved. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Price, Ricks, C Rigby, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

BILLS: Bills for the month were presented and reviewed.

Personnel

Payroll Tax Liability	\$331.11
Administrative Manager	\$963.59
Manager	\$2,121.00
Website Manager	\$94.97
Workers, Adulticide	\$827.66
Workers, Larvicide	\$320.85

Administration

Administrative Manager Mileage	\$40.88
Dues (AMCA)	\$155.00
Office Equipment (Comcast)	\$427.24
Office Supplies (2 flash drives)	\$10.57

Phones

Google Cloud	\$12.00
Verizon	\$86.69

Travel & Training

Sack It To Me (8/14 County Fair dinner)	\$20.00
Amazon Gift Cards (UMAA Door Prizes)	\$100.00
Sheraton (UMAA 10/25 Breakfast)	\$23.81
Sammy's Bistro (UMAA 10/25 Dinner)	\$33.81
Bonnie & Clydes (UMAA 10/26 Brkfst)	\$9.56
Este Pizzeria (UMAA 10/26 Lunch)	\$15.96
Sheraton Hotel (UMAA Conf Hotel)	\$378.64
Beehive Grill (Employee Dinner)	\$482.71
Trustee Comp, Mileage, Officer Per Diem	\$1,638.96

Abatement

Surveillance Supplies (UDOH Lab 5 pools)	\$75.00
Fuel	\$1,899.51

Maintenance

Juniper Systems (3-day expedite fee)	\$50.00
Veseris (2 cables, pump, control box)	\$3,562.18
Cache Honda (fuel rx)	\$35.96
Napa (filters, spark plugs)	\$148.43
Sam's Club (annual membership)	\$48.02
Walmart (simple green)	\$16.94
Napa (STA-BIL)	\$18.98
Napa (Tire V, filters)	\$72.97
Napa (fitting, plug, etc.)	\$32.49
Cache Honda (motor oil)	\$950.00

Operations Site

Hyde Park City	\$144.46
Rocky Mountain Power	\$463.30
Dominion Energy	\$51.03

Vehicles/Equipment

Handhelds (Fron. Prec. docking station)	\$1,796.00
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Cap Impr: Bld Design/Construct/Furn

Cache Communications (WIFI wiring)	\$1,494.00
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Paul James moved and Craig Rigby seconded that the bills be approved. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Price, Ricks, C Rigby, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously.

ADJOURNMENT

Don Sheffer moved and David Gatherum seconded that the meeting be adjourned. Ayes: Gatherum, Hatch, Hidalgo, Jacobsen, James, Pitcher, Price, Ricks, C Rigby, Sheffer, Wall, Wood. Nays: None. Motion passed unanimously. The meeting was adjourned at 8:32 p.m.

Prepared by Debbie Mays Date 10/29/2021

Accepted: 11/11/2021