

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
February 24, 2022**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, February 24, 2022, at 7 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Current Covid-19 CDC suggestions were followed, with face masks recommended for all due to our area's high transmission rate. Representatives from 14 municipalities were present:

Craig Hidalgo, Clarkston	David Wood, Amalga	Kevin Tingey, Wellsville
Craig Rigby, Newton	Don Sheffer, Richmond	Kim Hatch, Trenton
Curtis Wall, Smithfield	Greg Taylor, Mendon	Paul James, Hyrum
Darwin Pitcher, Lewiston	Joe Archer, North Logan	Tom Davis, Nibley (7:07)
David Gatherum, Hyde Park	Kermit Price, Millville	

Excused: Deon Johnson, Providence Jeff Ricks, Unincorporated Joe Hansen, Cornish

Also present: Debbie Mays, Administrative Manager Richard Rigby, Manager

**ADOPT AGENDA**

The meeting was called to order at 7 p.m. by Vice-Chair Craig Hidalgo. The agenda was reviewed and amended because Matt Regen, CPA, was unable to attend. Matt is rescheduled for our March meeting instead.

Paul James moved and Don Sheffer seconded that the amended agenda be adopted. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Tom Davis was not yet present. Motion passed unanimously.

**MINUTES OF PREVIOUS MEETING**

The minutes of the January 27, 2022 meeting were reviewed.

Paul James moved and Darwin Pitcher seconded that the minutes be approved. Ayes: Archer, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Tom Davis was not yet present. Motion passed unanimously.

**MANAGER REPORTS**

Manager Richard Rigby reports the Utah Pollutant Discharge Elimination System (UPDES) permit we hold needs to be reapproved every 5 years, and it is up for approval this year. He reports there is a group of people who have organized and are trying to stop pesticide use by arguing against the UPDES permit being reissued. Interestingly, many are from out of state and at least one is from Canada. Richard has sent out an email asking for help from the community in writing letters or emails with positive comments on the good and helpful work mosquito abatement districts do.

Richard reports there has been an issue with some of the lighting at our building, and he has contacted someone to service it. He also reports he hasn't heard anything yet on when the new truck might arrive.

Administrative Manager Debbie Mays gave out information on this month's bills as well as our 2022 budget position. She reminded trustees of the need to complete an Ethical Behavior Pledge form for 2022 and, if needed, a Conflict of Interest Disclosure form.

Because the BRHD conference room will not be available next month, a reminder was given that Board meeting will be held in our CMAD building on March 24 at 7 p.m. Hyde Park City has assigned CMAD a new address using Hyde Park City coordinates instead of County coordinates. The new address is 850 W 100 S, Hyde Park.

**BILLS:** Bills for the month were presented and reviewed:

**Personnel**

Payroll Tax Liability	\$249.27
Administrative Manager	\$859.37
Manager	\$2,227.05
Website Manager	\$66.47
Workers, Larvicide	\$105.32

**Administration**

Administrative Manager Mileage	\$45.34
Office Equipment (Comcast)	\$427.31

**Phones**

Google Cloud	\$12.00
Verizon (incl new phone \$699.95)	\$817.57

Travel (Farr West Jumbo Burgers)	\$12.96
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**Abatement**

Fuel	\$340.05
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**Operations Site**

Hyde Park City	\$141.96
Rocky Mountain Power	\$610.67
Dominion Energy	\$777.56

**Vehicles/Equipment**

Pickup Trucks (2018 Ford lease pymt)	\$3,948.83
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Craig Rigby moved and Joe Archer seconded that the bills be approved. Ayes: Archer, Davis, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously.

**ADJOURNMENT**

David Gatherum moved and David Wood seconded that the meeting be adjourned. Ayes: Archer, Davis, Gatherum, Hatch, Hidalgo, James, Pitcher, Price, C Rigby, Sheffer, Taylor, Tingey, Wall, Wood. Nays: None. Motion passed unanimously. The meeting was adjourned at 7:26 p.m.

Prepared by Debbie Mays Date 2/24/2022

Accepted: 3/24/2022