

**Cache Mosquito Abatement District  
Board of Trustees Meeting  
March 24, 2022**

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, March 24, 2022, at 7 p.m. We met in the CMAD Building (850 W 100 S, Hyde Park) due to the unavailability of the BRHD conference room, our usual meeting place. Representatives from 14 municipalities were present:

Craig Hidalgo, Clarkston	Don Sheffer, Richmond	Kevin Tingey, Wellsville
Craig Rigby, Newton	Greg Taylor, Mendon	Kim Hatch, Trenton
Darwin Pitcher, Lewiston	Jeff Ricks, Unincorporated	Paul James, Hyrum
David Wood, Amalga	Joe Hansen, Cornish	Tom Davis, Nibley
Deon Johnson, Providence	Kermit Price, Millville	

Excused: Curtis Wall, Smithfield David Gatherum, Hyde Park Joe Archer, North Logan

Also present: Debbie Mays, Administrative Manager Richard Rigby, Manager

**ADOPT AGENDA**

The meeting was called to order at 7 p.m. by Chair Joe Hansen. The agenda was reviewed and amended because Matt Regen, CPA, was unable to attend. Matt will be rescheduled for our April meeting.

Darwin Pitcher moved and Craig Hidalgo seconded that the amended agenda be adopted. Ayes: Davis, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wood. Nays: None. Motion passed unanimously.

**MINUTES OF PREVIOUS MEETING**

The minutes of the February 24, 2022 meeting were reviewed.

Paul James moved and Don Sheffer seconded that the minutes be approved. Ayes: Davis, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wood. Nays: None. Motion passed unanimously.

**MANAGER REPORTS**

Manager Richard Rigby reports the new truck should arrive in May. He also reports he has been ordering some of the supplies for larviciding and fogging. He will try using MetaLarv for some areas, especially where the Aedes dorsalis mosquito has been problematic, as it is supposed to work against them. By ordering it now, he is able to take advantage of early-season pricing advantages. He also has ordered a product for fogging called DeltaGard, which is permethrin-based but works with water rather than oil. Richard also discussed seasonal employee needs. It was suggested Richard email the job posting to the trustees, so they can help fill those.

Administrative Manager Debbie Mays offered apologies on behalf of Matt Regen, CPA, who has been out of town and is returning today. He thought he would be able to make it to the meeting in time but was not quite able to do it. He will send to Debbie via email the information he usually hands out, and she will forward it to all trustees before our next meeting. Matt will then plan to meet with us at our April meeting. Debbie gave out information on this month's bills as well as our 2022 budget position. She also reminded trustees about completing Board Member training as needed.

**BILLS:** Bills for the month were presented and reviewed:

**Personnel**

Payroll Tax Liability	\$222.16
Administrative Manager	\$551.36
Manager	\$2,227.05
Website Manager	\$61.72
Workers, Larvicide	\$63.47

**Administration**

Administrative Manager Mileage	\$35.39
Office Equipment (Comcast)	\$427.31

**Phones**

Google Cloud	\$12.00
Verizon	\$117.62

Premiums (Credit, Property Prem.)	-\$17.40
Workers Comp Annual Premium	\$1,309.00

**Abatement**

Fuel	\$139.08
------	----------

**Operations Site**

Hyde Park City	\$141.96
Rocky Mountain Power	\$592.22
Dominion Energy	\$719.01

**Vehicles/Equipment**

Handhelds (incl ESRI, GIS, Norton)	\$3,200.00
------------------------------------	------------

Darwin Pitcher moved and Jeff Ricks seconded that the bills be approved. Ayes: Davis, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wood. Nays: None. Motion passed unanimously.

**ADJOURNMENT**

Don Sheffer moved and Darwin Pitcher seconded that the meeting be adjourned. Ayes: Davis, Hansen, Hatch, Hidalgo, James, Johnson, Pitcher, Price, Ricks, C Rigby, Sheffer, Taylor, Tingey, Wood. Nays: None. Motion passed unanimously. The meeting was adjourned at 7:16 p.m.

Prepared by Debbie Mays Date 3/24/2022

Accepted: 4/28/2022